ON CALL/STANDBY C035

01/01/2007

PURPOSE

To provide guidelines for reserving the services of Research employees for job-related duties.

DEFINITIONS

On Call/Standby  Reserving the services of employees which may be required during unscheduled work hours.

POLICY

The University reserves the right to call upon its employees as deemed necessary to perform job-related services outside of their normal work schedules. An employee whose services may be required can be placed in an on call/standby status for a reasonable period of time.

Persons on call should be immediately available for work, if necessary, and should leave word where they can be reached during such periods.