General Honors Program
Request for Honors Credit in a Regular Course
Spring 2016

READ THE FOLLOWING INFORMATION PRIOR TO COMPLETING THIS FORM

Courses at the 300 and 400 levels may be pink-sheeted only if clearly specified additional work is listed on the form with the professor's signature. The completed form must be submitted NO LATER than the end of the third week of classes: 1 February 2016. Students may pink-sheet ONLY after taking 9 Honors credits, or if they are simultaneously enrolling in the third regular Honors course (9 credits). No more than 6 credits may be earned through pink-sheeting. It is the student's responsibility to submit forms only when these requirements have been met. Forms submitted before the above requirements have been met will not be honored, NO EXCEPTIONS. At the end of the semester, the General Honors Program Office will submit a copy of this form to the professor to confirm if the additional work was completed.

NO PINK SHEET WILL BE ACCEPTED LATE FOR ANY REASON.

NO COURSES AT THE 100-200 LEVEL MAY BE PINK SHEETED.

For completion by student:

Student name: _________________________________          ID#: _______________________________________
E-mail address: _________________________________ Date: _______________________________________
Course:  _________________________________ Section: ______________________________________
Professor teaching the course: ________________________________________________________________________
Professor’s department:    ________________________________________________________________________

Dear Professor:
The student submitting this form for your consideration is a member of the General Honors Program. She/He requests your permission to enroll in your course and do additional work that will qualify her/him to receive Honors credit. We encourage you to discuss this with the student and make your decision together. If you agree, please answer the questions on the back clearly and completely. Do NOT ask the student to fill it in. After you sign the form (agreeing that you will work with the student this semester), it is the student’s responsibility to return the form to the General Honors Office. The form is due in our office by 1 February 2016. A copy of this form will be submitted to you at the end of the semester to verify completion of the additional work. All required work for this request must be completed by one calendar month after the current semester officially ends; otherwise this request will be considered unfulfilled, and the student will not receive Honors credit.

Andrea DuPuch
Assistant Director, General Honors Program

For completion by the General Honors Program:

No. credits for course: __________                                     Grade in the course:  __________
cc: Office of the Registrar
For completion by Professor:

With regard to the additional work, please address the following:

1) If the extra work is a paper, how does it differ from other papers required for the class?

__________________________________________________________________________________________________
__________________________________________________________________________________________________
__________________________________________________________________________________________________

2) What is the broad subject matter for the paper, and what is the approximate length?

__________________________________________________________________________________________________
__________________________________________________________________________________________________
__________________________________________________________________________________________________

3) Does the paper require original research (we strongly recommend this)?

__________________________________________________________________________________________________
__________________________________________________________________________________________________
__________________________________________________________________________________________________

4) If the extra work is a presentation, how does it differ from other presentations required for the course?

__________________________________________________________________________________________________
__________________________________________________________________________________________________
__________________________________________________________________________________________________

5) What is the broad subject matter for the presentation, and what is the approximate length?

__________________________________________________________________________________________________
__________________________________________________________________________________________________
__________________________________________________________________________________________________

6) Does the presentation require original research (we strongly recommend this)?

__________________________________________________________________________________________________
__________________________________________________________________________________________________
__________________________________________________________________________________________________

7) Please explain briefly why the student deserves Honors credit for this work.

__________________________________________________________________________________________________
__________________________________________________________________________________________________
__________________________________________________________________________________________________

__________________________________________________________________________________________________

Professor’s signature

Deadline Reminder: 1 February 2016

-------------------------------------------------------------------------------------------------------------------------------------

For completion by the Professor at the end of the semester – the General Honors Program Office will mail you a copy of the form two weeks before classes end:

The student completed the additional work listed above to my satisfaction YES____ NO____

Professor’s signature on completion