University of Miami
Military Withdrawal Information

Tuition Refund and Return of Financial Aid
Tuition refunds of 100% are granted to students who withdraw due to military service, provided they do not receive credit for the course (see below under "Credit for Courses After the 12th Week of the Semester").

If you receive federal financial aid (Title IV Funds) and withdraw before you complete 60% of the semester, a pro rata calculation will determine the amount of financial aid you have earned. It is based on the amount of time you were enrolled and the date of notification. This calculation is independent of any charges incurred at the university.

The full refund policy may be found at www.miami.edu/osas and in the university’s annual academic bulletin.

Housing and Meal Plan Charges
Students need to contact the Department of Residence Halls (305) 284-4505 and/or Dining Services (305) 284-3584 regarding canceling their housing and/or meal plan contract.

You will be charged a prorated amount for both the housing and meal plan based on the time you cancel the contract. Students who withdraw due to military service will not be charged the normal contract cancellation fees.

Standard of Academic Progress to Receive Financial Aid
The Standards of Academic Progress may be found at www.miami.edu/ugsoap. The standards vary depending on which aid programs you receive. In general, if you have met the academic progress requirement during the fall semester and are forced to withdraw in the Spring Semester due to military service, you would be considered to have met the academic progress requirements for financial aid.

A copy of your orders may be required. If requested, please provide them as soon as possible.

Student Loan Repayment
Federal Stafford and most private loans have grace periods of 6 months and Federal Perkins Loans have 9 months after you graduate or stop attending school at least half time.

For Federal Stafford and private student loans, you must contact the lender about options to postpone payment while on active duty. Most University of Miami student loans are held by Sallie Mae. Information may be found on their website at www.salliemae.com or by calling 1-888-2-Sallie.

Federal Perkins Loans are held by the school that awarded you the funds. You must contact them directly for options to postpone your payments. If your Perkins Loan is from the University of Miami, call (305) 284-6430 option #4 for assistance.

Withdrawal Procedures
Undergraduate students wishing to officially withdraw from the University of Miami must contact the ‘Canes Success Center. The ‘Cane Success Center is located in “The Nest,” 2nd Floor of the University Center, Suite 2275. They can also be contacted at 305-284-4500 or by email at success@miami.edu. Initial notification may be made in person, in writing or by telephone. This notification will be recorded and used for notification purposes for the Federal Government. Repayment of any federal funds will be based on the date of notification.

Students must also follow the required process as set forth in the Undergraduate Withdrawing Student Policy. The policy can be found online at www.miami.edu/withdrawal.
Graduate students should notify the Office of the Registrar if they need a military withdrawal. The Office of the Registrar can be contacted at 305-284-2294 or at registrar@miami.edu.

Credit for Courses after the 12th Week of the Semester

The following statement of policy was adopted by action of the Academic Deans' Council April 14, 1967:

1. On recommendation of the Deans of the School, students who withdraw after the 12\textsuperscript{th} week of the semester because of official orders to active duty with the Armed Forces of the United States may be awarded credit in any course in which they have achieved a C or better up to the time of withdrawal. Instructors must certify that the student had achieved satisfactory accomplishment on the basis of previous work in the course by awarding an appropriate grade. Accomplishment of less than C should be entered on the permanent record as a withdrawal without prejudice (W).

2. Credit granted for a course under this policy should count toward graduation.

3. There should be no refund of tuition for courses for which credit has been granted. Refunds of courses not awarded credit should be on the same basis as complete withdrawals for military service.

4. The above recommendations are procedures for determining the awarding of credit and do not release the student from the usual withdrawal procedures.

Readmission

The following readmission pertains to students who have missed a major semester (Fall or Spring):

• Students must complete a readmission application (the $100 fee will be waived for students who withdrew due to military services).

• Send your application to the Office of the Registrar at 305-284-6293.

• The Dean's Office of the respective School/College must review the record and approve readmission.

• All financial accounts must be clear of holds. You may view your financial account on CaneLink.

• Students must submit official transcripts of any academic work taken at other colleges or universities.

• Students must notify the Office of the Registrar if they are unable to attend the semester requested in order to update their files. Failure to notify the Office of the Registrar within the semester requested will result in cancellation of their readmission application. A new application will need to be submitted again and the fee may not be waived.

• Students will be notified by mail and/or email of their status. Once approved, students will be directed to contact their respective school/college for registration information.

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